

wisconsin department of children + families

Research has shown that high quality afterschool programs support positive outcomes for children and youth. High quality afterschool programs promote:

- Positive work habits;
- Persistence in completing tasks;
- Improved academic performance; and
- Better social skills in relating to peers.

High quality afterschool programs keep children and youth safe and well-supervised. Studies have found that low quality afterschool programs have a negative impact on program participants.

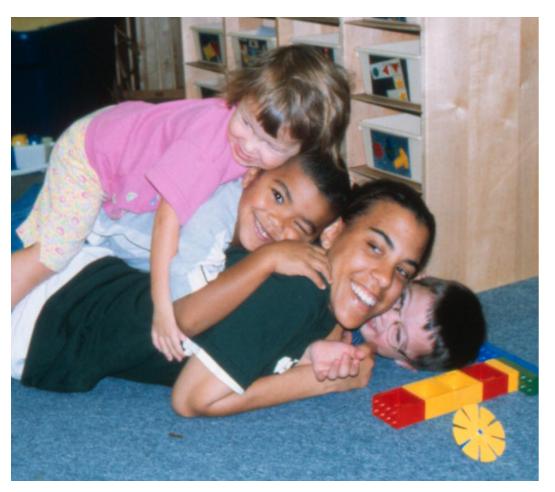
Parents and providers and funders of afterschool programs agree that quality is important, but it has become more of a challenge to identify the characteristics of a program that defines high quality. However, recent research is making the picture much clearer.

A System of Quality Improvement for School-Age Programs



What is "high" quality?

Research suggests:



Staff with four-year college degrees

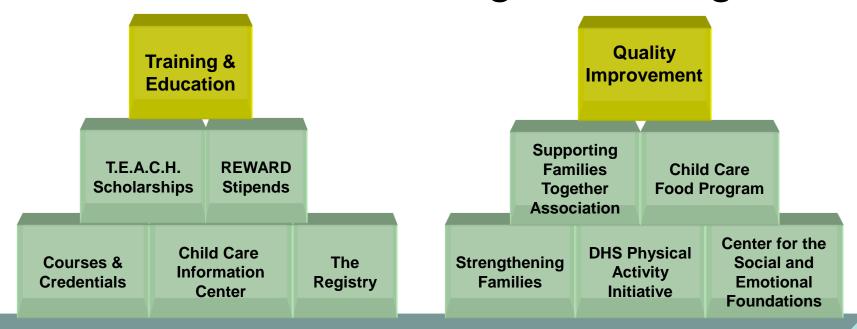
Staff wellcompensated, have ongoing training

Smaller staff-child ratios

Monitoring and site visits



Wisconsin Is Building on Strength



Wisconsin Guiding Principles & Platform for Wisconsin Afterschool Programs (In Development with WAN & WAA)

Regulation

Quality Indicators and Categories for Earning Points

Educational Qualifications

Learning Environment and Curriculum/
Curricular Framework

Professional Business Practices

Health and Well Being of Children





School Age

- 3 Tracks
 - TRACK 1 Family Child Care
 (Birth 12 Year Olds at Licensed or Certified Site)
 - TRACK 2 Group Child Care
 (Birth 12 Year Olds at Licensed Site)

TRACK 3

 Group School Age Child Care, Exempt School-Age Programs, and Certified School-Age

(Before and Afterschool Hours and Full Day School-Age Programs Only)

Group (2)

School Age (3)

Category for Earning Points	Possible Points
	Group Track 2
Group Teacher Qualifications	0-9
Group Director Qualifications	0-6
Learning Environment and Curriculum	0-13
Professional Practices (business practices, staff benefits, parent/family involvement	0-7
Health and Wellness	0-5
Total	0-40 points

Category for Earning Points	Possible Points
	Group Track 3
Group Leader Qualifications	0-6
Site Supervisor/ Coordinator/ Director/Administrator	0-9
Learning Environment and Curricular Framework	0-13
Professional Practices (business practices, staff benefits, parent/family involvement	0-7
Health and Wellness	0-5
Total	0-40 points

Track 2 Group

Quality Indicators – Staff Qualifications	Verification	Points Awarded
Lead teachers with CDA's for 50% of classrooms	Registry Level 6	1
Lead Teachers with 6 related credits beyond high school for 25% of all classrooms	Registry Level 7	1
Lead Teachers with 6 related credits for 50% of all classrooms – Required for 3 star	Registry Level 7	2
Lead Teachers with Infant/Toddler or Inclusion Credential for 50% of classrooms or 18 related credits; all other classrooms have a Lead Teacher with at least 6 credits – Required for 4 star	Registry Level 9	3
Lead Teachers with Administrator or Preschool Credential or 24 related credits for 50% of classrooms; all other classrooms have a Lead Teacher with at least 6 credits	Registry Level 10	4
Lead Teachers with associate's degree (AA) for 50% of classrooms and all other classrooms have a Lead Teacher with at least 6 credits	Registry Level 12	5
Lead Teachers with AA for 50% of classrooms and Lead Teachers with a Registry Credential for all other classrooms	Registry Level 12	6
Lead Teachers with AA for 100% of classrooms – Required for 5 Star	Registry Level 12	7
Lead Teachers with AA for 50% of classrooms and bachelor's degrees/bachelor's degrees with DPI licenses for the other 50% of classrooms	Registry Levels 12-Associate 13 – non-related bachelor 14 – related bachelor	8
Lead Teachers with related bachelor's degrees for 100% of classrooms or bachelor's degrees with DPI license or master's degree or doctorate	Registry Level 14, 15, 16 or 17	9

Track 2 - Group

Quality Indicators – Director Qualifications	Verification	Points Awarded
Administrator Credential – Required for 3 Stars	Registry Level 10	1
Associate's degree (related) or bachelor's degree (unrelated) – Required for 4 Stars	Registry Level 12	3
Administrator Credential and either associate's degree (related) or bachelor's degree (unrelated) – Required for 5 Stars	Registry Level 13	4
Bachelor's degree (related)	Registry Level 14	5
Bachelor's degree (related) and Administrator Credential or master's degree or higher	Registry Level 15, 16 or 17	6

Track 3 School Age

Quality Indicators –Staff Qualifications	Verification	Points Awarded
Group Leaders with 6 related credits for 25% of groups	Registry Level 7	1
Group Leaders with 6 related credits for 50% of groups - Required for 3 Star	Registry Level 7	2
Group Leaders with 6 related credits for 100% of groups – Required for 4 star	Registry Level 7	3
Group Leaders with 18 related credits beyond high school for 50% of groups – Required for 5 star	Registry Level 9	4
Group Leaders with any one of the following for 50% of the groups: •24 related credits, or, •Associate's degree with 30 related credits, or •Bachelor's degree with 30 related credits	Registry Level 10,11,12, 13	5
Group Leaders with related bachelor's degrees for 100% of groups or bachelor's degrees with DPI license or Master's degree or Doctorate	Registry Level 14, 15, 16 or 17	6

Quality Indicators – Site Supervisor/Director Qualifications	Verification	Points Awarded
Site Supervisor/Coordinator/Director/Administrator with 18 related credits	Registry Level 9	2
Site Supervisor/Coordinator/Director with 24 related credits – 6 of those credits must be in supervision/personnel management and financial management course work Required for 3 Stars	Registry Level 10	3
Site Supervisor/Coordinator/Director with 36 related credits – 6 of those credits must be in supervision/personnel management and financial management	Registry Level 11+6	4
Site Supervisor/Coordinator/Director with any one of the following: •Associate's degree and 36 related credits 6 of those related credits must be in supervision/ personnel and financial management course work Required for 4 Stars	Registry Level 12 + 6 more credits	5
Administrator's Credential and any one of the following: •Associate's degree, or •Bachelor's degree (unrelated) Required for 5 Stars	Registry Level 13	7
Site Supervisor/Coordinator/Director with any of the following: •Bachelor's degree (related) •Bachelor's degree (unrelated) and DPI license, •Master's degree •Doctorate degree	Registry Level 14, 15, 16 or 17	9

Position Definitions for School Age Programs

- Responsibilities assumed by personnel will determine the qualifications required
- Group Leader responsibilities include supervision and guidance of a group of children in the program under the direction of a Site Supervisor/Coordinator and/or <u>Director/Administrator</u>. Group Leader will assist in daily planning and implementing of activities, communicating with families, and relating to the community.
- Site Supervisor/Coordinator/Director/Administrator responsibilities include the overall direction and daily operation of the program. Director/Administrator will develop mission, philosophy, goals, and policies, be responsible for program planning and evaluation, administration, including fiscal management and the organizational development, including management of human resources.



Staffing of Group or School Age Programs – 2013

- Designated Director shall be on-site for at least 25% of the total number of hours they work for the program.
- Responsibilities they shall have assigned for program
 - Supervision of the planning and implementation of the programming for the children
 - 2. Supervision of the staff at the program
 - 3. Staff meetings and orientation
 - 4. Continuing education for the staff
- A person can only be associated in The Registry's organizational profile with one program at a time. This means a person who has responsibilities for more than one program must choose one organization profile with which to be affiliated.



EXCEPTIONS

- Centralized administration
 - If a program is administrated outside the center/site, the program may ask for an exception to the typical YoungStar staffing requirements.
 - The following responsibilities must be performed by a person who is on-site at the center/site for at least 25% of the total number of hours they work for the program.
 - #1 -supervision of the planning and implementation of the programming for children and
 - #2 supervision of the staff at the program must be performed by a person who is on-site at the center/site for at least 25% of the total number of hours they work for the program
 - The following responsibilities may be performed by a person or persons who are located off-site.
 - #3 staff meetings and orientation
 - #4 continuing education for the staff may be performed by a person or persons who are located off-site.
 - Options available (see next slide)



OPTIONS

- When a program has a centralized administration, the following options may be used for YoungStar in The Registry Program Profile
- #1 List a person from the administrative office who is responsible for #3 and/or #4 as the Director
- #2 List the person who is on-site performing responsibilities #1 and #2 as the Director. If the program want to choose this option and the person listed as the Director is also a Lead Teacher, the rules for Dual-Role must be followed. (see next slide)



Staffing of Group Child Care Programs - 2013

Programs licensed for 31 or more children (regardless of the full or part-time nature of the program) must have a Director who does not additionally have Lead Teaching responsibilities.

 Programs licensed for 30 or fewer children may, in the following limited circumstances, have a Director who also serves in a Lead Teaching role:

– To earn three stars:

- 25% of the time the program is open to perform Director responsibilities AND
- Child to staff ratios must follow licensing requirements for licensed group centers
- Dual-role Director must also meet the educational qualifications for a 3 star

– To earn four stars:

- 37.5% of the time the program is open to perform Director responsibilities
 AND
- Child to staff ratios must follow licensing requirements for licensed group centers
- Dual-role Director must meet the educational qualifications for a 4 star.
- To earn five stars: A full-time dedicated Director must be in place, who meets the
 educational qualifications for a 5 Star rating.

TC/FRO will confirm that the dual-role matches program budget, job description, and timesheets or schedule.



Self Assessment **Group (2)**

Required for 3,4,5 Stars School Age (3)

Criteria

B.1.1) Programs can use a variety of different Self
Assessment tools that leads to written Quality Improvement
Plan; Grow in Quality is a tool developed by DCF that is free of charge

- Required for 3 Stars

B.4.1) Environment Rating
Scale (ECERS-R and/or ITERS-R and/or SACERS) average
score of 4

Required for 4 Stars

B.4.2) Environment Rating Scale (ECERS-R and/or ITERS-R and/or SACERS) average score of 5,

- Required for 5 Stars

Criteria

B.1.1) Programs can use a variety of different Self

Assessment tools that leads to written Quality Improvement Plan; tool developed by DCF that is free of charge

- Required for 3 Stars

B.4.1) Environment Rating
Scale (SACERS) average score
of 4

Required for 4 Stars

B.4.2) Environment Rating Scale (SACERS) average score of 5,

- Required for 5 Stars

Points Awarded

3

Quality Improvement Plan – Optional Points

Group (2)

School Age (3)

Criteria

B.1.2) Quality
Improvement Plan
developed in accordance
with authentic quality
improvement tool

B.1.3) Quality
Improvement plan verified
by outside independent
entity OR at least two
additional hours of time
spent working with a
PDAS-approved Technical
Consultant on an item
from a program's Quality
Improvement Plan

Criteria

B.1.2) Quality Improvement Plan developed in accordance with authentic quality improvement tool

B.1.3) Quality Improvement plan verified by outside independent entity OR at least two additional hours of time spent working with a PDAS-approved Technical Consultant on an item from a program's Quality Improvement Plan

Points Awarded

1

Curriculum Alignment (WMELS and SA Curricular Framework) - Optional Group (2) School Age (3)

Criteria

B.2.1) At least 50% of Lead Teachers have received training in WMELS or SA Curricular Framework

OR

All Lead Teachers have received training in WMELS or SA Curricular Framework

B.2.2) Curriculum aligned with Wisconsin Model Early Learning Standards (WMELS) or School Age Curricular Framework for school age program

Criteria

B.2.1) At least 50% of have received training in the Wisconsin Afterschool Network (WAN) School-Age Curricular Framework

OR

All Group Leaders have received training in WAN School-Age Curricular Framework

B.2.2) Curriculum aligned with Wisconsin Afterschool Network School Age Curricular Framework

Points Awarded

1 point if 50% of group leaders meet Indicator,

2 points if 100% of group leaders meet Indicator

Curricular Framework Content Areas

- Language, Literacy and Numeracy
- Arts and Culture
- Global Learning
- Health and Wellness
- Media and Technology
- Science, Technology, Engineering, Math Education
- Social Emotional Development/Character Development
- Environmental Learning
- Service Learning



Child Outcomes - Optional

Group (2)

School Age (3)

Criteria

B.3.1) Program uses individual child portfolios

B.3.2) Teacher uses intentional planning to improve child outcomes

B.3.3) Individual outcomes tracked

Note: this point cannot be earned if center does not earn point for Indicators B.3.1 and B.3.2. Programs cannot earn this point if they have not already started tracking child outcomes.

Criteria

B.3.1) Program uses individual child portfolios

B.3.2) Group Leader and Site Supervisor uses intentional planning to improve child outcomes

B.3.3) Individual outcomes tracked

Note: this point cannot be earned if center does not earn point for Indicators B.3.1 and B.3.2. Programs cannot earn this point if they have not already started tracking child outcomes.

Points Awarded

1

1

Business Practices

Group (2) School Age (3)

Criteria

C.2.1) Program demonstrates all of the following: ongoing annual lineitem budget; budget review; recordkeeping practices; and accurate and timely completion of taxes -Required for 3 Stars

C.2.2) Written copy of employment policies and procedures including job descriptions and hiring practices, personnel policies, salary/benefit schedules, evaluation procedures, staff disciplinary policies, grievance procedures, program policies and staff expectations is provided. Required for 4 Stars

C.2.3) Business offers evidence of using Model Work Standards for administration of business including hiring, staffing and business planning.

Required for 5 Stars

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C.2.1) Program demonstrates all of the following: ongoing annual lineitem budget; budget review; recordkeeping practices; and accurate and timely completion of taxes -Required for 3 Stars

C.2.2) Written copy of employment policies and procedures including job descriptions and hiring practices, personnel policies, salary/benefit schedules, evaluation procedures, staff disciplinary policies, grievance procedures, program policies and staff expectations is provided. Required for 4 Stars

C.2.3) Business offers evidence of using <u>Model Work Standards</u> for administration of business including hiring, staffing and business planning.

Required for 5 Stars

Points Awarded

1

1

Group (2)

School Age (3)

Criteria

- C.3.1) Annual staff evaluation plan includes professional development goal-setting.
- C.3.2) Access to professional development funding to cover the costs associated with the completion of selected training opportunities that meet the goals of the individual staff person's professional development plan, including access to T.E.A.C.H. Scholarships for credit based instruction.
- C.3.3) Access to professional resource materials available on-site (ex. books, magazines, or other materials on child development).
- C.3.4) Director or Administrator membership in a professional association focused on early care and education or school age.
- C.3.5) 75 percent or higher retention rate of well educated (Level 12 or higher) Lead Teachers and program administration over three-year period.

Criteria

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- C.3.5) 75 percent or higher retention rate of well educated (Level 12 or higher) Director/Administrator over three-year period.

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Optional

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If two or more of the following practices are verified. center receives one point

Group (2)

School Age (3)

Criteria

C.4.1) Access to health insurance provided to staff, with employer contribution of 25 percent or higher for full time staff.

C.4.2) Access to a pension/retirement plan with employer contribution.

C.4.3) Lead teaching staff has paid time off equivalent to 18 or more days annually to be used in a combination of holiday pay and/or person days or sick days. Time off is prorated for part-time staff.

C.4.4) All-staff meeting once per month, 2 hours paid planning time per week for Lead Teachers

Criteria

C.4.1) Access to health insurance provided to staff, with employer contribution of 25 percent or higher for full time staff.

C.4.2) Access to a pension/retirement plan with employer contribution.

C.4.3) Site
Supervisor/Coordinator and
Director/Administrator has paid
time off equivalent to 18 or more
days annually to be used in a
combination of holiday pay
and/or person days or sick days.
Time off is prorated for part-time
staff.

C.4.4) All-staff meeting once per month, 2 hours paid planning time per week for Site Supervisor/ Coordinators B

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Optional
If two or
more
practices
are
verified,
program
receives
one point

OPTIONAL

If two or practices are verified, program receives one point

If three or more practices are verified, program can earn two points.

Criteria Group - 2 Criteria

C.5.1) Program has all of the following:

- •A written description of the program's philosophy is available to all families; AND
- materials and resources are available in a process or communication style that meets the needs of families;
 AND
- orientation opportunities are available to all families prior to enrollment; parents are encouraged to observe program
- C.5.2) Families have an opportunity to provide input on program policies and procedures; advisory committee/parent board membership opportunities are available.
- C.5.3) Parent conferences are held at least annually and more often if needed to discuss children's progress.
- C.5.4) Frequent, regular, on-going communication between staff and families conveys trust and respect, and helps ensure smooth transitions from home to program, or one program to another; communications occurs through multiple means such as face-to-face, written notes, phone calls, e-mails and newsletter updates.

If there are children in the program that attend school, communication between staff and school staff helps ensure smooth transitions from school to program and program to school.

- C.5.5) Parent and family outreach, educational and social opportunities are available at least twice annually.
- C.5.6) Information is shared with family about children's experiences during the day, day to day schedule of program and any injuries or special events as well as changes in a child's health, or eating habits.

C.5.1) Program has all of the following:

•A written description of the program's philosophy is available to all families; AND

SA - 3

- materials and resources are available in a process or communication style that meets the needs of families;
 AND
- •orientation opportunities are available to all families prior to enrollment; parents are encouraged to observe program
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- C.5.3) Parent conferences are held at least annually and more often if needed to discuss children's progress.
- C.5.4) Frequent, regular, on-going communication between staff and families conveys trust and respect, and helps ensure smooth transitions from home to program or one program to another, from school to program and program to school; communications occurs through multiple means such as face-to-face, written notes, phone calls, e-mails and newsletter updates.

- C.5.5) Parent and family outreach, educational and social opportunities are available at least twice annually.
- C.5.6) Information is shared with family about children's experiences during the day, day to day schedule of program and any injuries or special events as well as changes in a child's health, or eating habits.

Group (2)

School Age (3)

Criteria

D.1.1) Nutritious meals or snacks are served daily in child care program Criteria

D.1.1) Nutritious meals or snacks are served daily in program

1 Point

Required for star 3, 4 and 5 programs are serving nutritional meals and snacks

Group (2)	Criteria
Points 1	D.1.2) Program provides at least sixty minutes of physical activity a day. Note: The sixty minutes is prorated for programs that operate for fewer then eight hours per day.
2	D.1.3) For 1 point 50% of Lead Teachers and Director with any one of the following three trainings:3 credits of inclusion training and/or social-emotional training; orSocial and Emotional Foundations for Early Learning Pyramid Training Model; - Additional on next page orRegistry-verified equivalency of 15 or more hours of YoungStar-approved non-credit training on inclusive practices, serving children with disabilities, and children with special health needs. For 2 points 100% of Lead Teachers and Director with any one of the following three trainings:3 credits of inclusion training and/or social-emotional training; orSocial and Emotional Foundations for Early Learning Pyramid Training Model; - Additional on next page orRegistry-verified equivalency of 15 or more hours of YoungStar-approved non-credit training on inclusive practices, serving children with disabilities, and children with special health needs.
If one of the following practices are verified, program receives one point	D.1.4) At least 50% of Lead Teachers/Director are trained in protective factors training around working with parents through the Strengthening Families Initiative: http://wctf.state.wi.us/home/StrengtheningFamilies.htm. An additional equivalency that will be accepted is the Family Services Credential. OR 100% of Lead Teachers/Director have completed Department-approved Suspected Child Abuse and Neglect Mandated Reporter Training Program (SCAN-MRT) or Darkness to Light training to assist in identification, prevention and reporting of child abuse and neglect: http://www.wcwts.wisc.edu/related-training/mandated-reporter/Default.aspx.

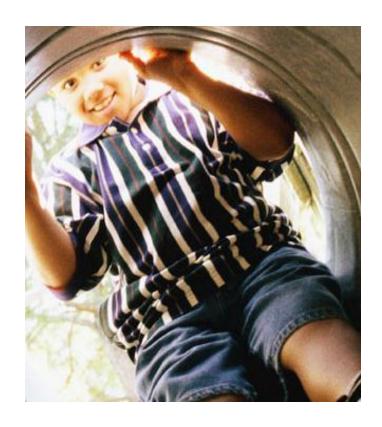
D.1.3)

To be included on the last slide under D.1.3

- Social and Emotional Foundations for Early Learning Pyramid Training Model (24 hours);
- --Positive Behavioral Intervention and Supports (PBIS) (15 hrs.);
- --Guiding Children's Behavior in School Age Programs (15 hrs.);
- --Tribes TLC (12 hrs.);

Optional	School Age (3)	
Criteria		Points
D.1.2) Program provides at least sixty minutes of phy is prorated for programs that operate for fewer than 8		1
Por 1 point 50% of Group Leaders and Director with any one of the control of the	f YoungStar-approved non-credit training on and children with special health need	2
D.1.4) At least 50% of Group Leaders and the Director around working with parents through the Strengthenin http://wctf.state.wi.us/home/StrengtheningFamilies.htm accepted is the Family Services Credential. OR 100% of Group Leaders and the Director have compared by Abuse and Neglect Mandated Reporter Training Programming to assist in identification, prevention and report http://www.wcwts.wisc.edu/related-training/mandated	ing Families Initiative: tm. An additional equivalency that will be leted Department-approved Suspected Child gram (SCAN-MRT) or Darkness to Light orting of child abuse and neglect:	If one of the following practices are verified, program receives one point

Accreditation



Alternate pathway to 4 or 5 stars

- Group Centers: NAEYC, NAC, City of Madison, Head Start Performance Standards, COA, NECPA***
- *Family Child Care: NAFCC, City of Madison for 4 Stars
- *School Age: COA, City of Madison

COA or NAFCC or City of Madison Accreditation (FCC/SA) plus 5 Star educational qualifications verified by Registry would receive 5 Stars

* NECPA (GCC) plus 4 Star education qualifications verified by Registry would receive 4 Stars; NECPA plus 5 Star education qualifications verified by Registry would receive 5 Stars



Questions?



